

**MINUTES OF THE CITY COUNCIL MEETING
OF THE CITY OF GLENN HEIGHTS, TEXAS**

March 1, 2010

STATE OF TEXAS *

COUNTIES OF DALLAS AND ELLIS *

CITY OF GLENN HEIGHTS *

On this the 1st day of March, 2010 the City Council of the City of Glenn Heights met in a regular meeting at the Glenn Heights City Hall in Glenn Heights, Texas located at 1938 S. Hampton Road with the following members present:

CITY COUNCIL:

Clark Choate	*	Mayor
Doug Burton	*	Council Member
Dan Freeman	*	Council Member
Kathy Dixon	*	Council Member
Mary Ann Chancellor	*	Council Member
Chance Harvey	*	Mayor Pro Tem
Victor Pereira	*	Council Member

STAFF:	Jacqueline L. Lee	*	City Manager
	Othel Murphree	*	City Secretary
	Patrick Harvey	*	Director of Finance
	Phillip Prasifka	*	Chief of Police
	Chris Shook	*	Fire Chief
	Brandon Montgomery	*	City Planner
	Kristen Smith-Davis	*	Director of Human Resources

CONSULTANTS:

Bonnie Goldstein	*	Attorney
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Mayor Choate called the meeting to order at 7:32 p.m.

INVOCATION: Councilman Pereira gave the invocation.

PROCLAMATION: "Poison Prevention Week"

PUBLIC COMMENTS: None

CONSENT AGENDA

1. Consider and approve the Minutes of February 15, 2010 regular meeting and February 9, 2010 Town Hall meeting.

Councilwoman Dixon moved to approve the minutes of February 15, 2010 regular meeting. Councilman Burton made the second. The motion carried with the following vote:

VOTE: **7** **Ayes** – Burton, Dixon, Freeman, Choate, Chancellor, Harvey, and Pereira

AGENDA

2. Consider and approve Ordinance O-01-10 amending the Zoning Ordinance, by changing the Official Zoning Map and the zoning classification on approximately 2.206 acres of land described as Lot 2, Block 1 of the Glenn Heights Plaza Addition, Glenn Heights, Ellis County, Texas, recorded in Cabinet B, Slide 437 of Plat Records zoned Retail "R" by allowing a Specific Use Permit for retail sale of consumables at the property located at 107 W. Ovilla Road.

On January 4, 2010, the Planning and Zoning Commission voted 3-3 tie of this case. In the opinion of the City Attorney the tie vote of the Commission was a failure to recommend which is tantamount to a recommendation to deny, so that a vote of 6 is needed to approve the project. On the February 15 2010 Council meeting, there were only 5 Council members present. In order to be fair to the Applicant, the Council tabled the item until the March 1 meeting.

Councilman Burton moved to approve Ordinance O-01-10 amending the Zoning Ordinance, by changing the Official Zoning Map and the zoning classification on approximately 2.206 acres of land described as Lot 2, Block 1 of the Glenn Heights Plaza Addition, Glenn Heights, Ellis County, Texas, recorded in Cabinet B, Slide 437 of Plat Records zoned Retail "R" by allowing a Specific Use Permit for retail sale of consumables at the property located at 107 W. Ovilla Road. Councilwoman Dixon made the second. The motion failed with the following vote:

VOTE: **5** **Ayes** – Burton, Dixon, Freeman, Chancellor and Harvey
 2 **Nays** – Choate and Pereira

3. Consider and approve Ordinance O-03-10 granting to Hill County Cooperative (HILCO), it successors and assigns an electric, light, heat and power franchise.

Councilman Freeman moved to approve O-03-10 granting to Hill County Cooperative (HILCO), it successors and assigns an electric, light, heat and power franchise. Councilwoman Chancellor made the second. The motion carried with the following vote:

VOTE: 7 Ayes – Burton, Dixon, Freeman, Choate, Chancellor, Harvey, and Pereira

4. Consider and approve Ordinance O-04-10 issuing an election order to conduct a General election in the City of Glenn Heights to elect a Mayor and Three (3) City Council Members, Council Member Place 2, Council Member Place 4, and Council Member Place 6, on May 8, 2010 and authorizing the City Manager to execute an election agreement with Dallas County.

Councilwoman Chancellor moved to approve Ordinance O-04-10 issuing an election order to conduct a General election in the City of Glenn Heights to elect a Mayor and Three (3) City Council Members, Council Member Place 2, Council Member Place 4, and Council Member Place 6, on May 8, 2010 and authorizing the City Manager to execute an election agreement with Dallas County. Mayor Pro Tem Harvey made the second. The motion carried with the following vote:

VOTE: 7 Ayes – Burton, Dixon, Freeman, Choate, Chancellor, Harvey, and Pereira

Councilwoman Dixon left the room.

5. Consider and approve Resolution R-05-10 authorizing the City of Glenn Heights participation in the Texas Comptroller of Public Accounts Cooperative Purchasing Program.

Mayor Pro Tem Harvey moved to approve Resolution R-05-10 authorizing the City of Glenn Heights participation in the Texas Comptroller of Public Accounts Cooperative Purchasing Program. Councilman Freeman made the second. The motion carried with the following vote:

VOTE: 6 Ayes – Burton, Freeman, Choate, Chancellor, Harvey, and Pereira

Councilwoman Dixon returned to the room.

6. Consider and approve Resolution R-06-10 authorizing the City of Glenn Heights to submit an application to the Criminal Justice Division of the Officer of Governor for Justice Assistance Grant for four separate projects to include; technical assistance, building security, radio/communications improvements and equipment.

Councilwoman Chancellor moved to approve Resolution R-06-10 authorizing the City of Glenn Heights to submit an application to the Criminal Justice Division of the Officer of Governor for Justice Assistance Grant for four separate projects to include; technical assistance, building security, radio/communications improvements and equipment. Councilwoman Dixon made the second. The motion carried with the following vote:

VOTE: 7 Ayes – Burton, Dixon, Freeman, Choate, Chancellor, Harvey, and Pereira

7. Consider and approve Resolution R-07-10 authorizing the City of Glenn Heights to submit an application to the Criminal Justice Division of the Officer of Governor for a crisis services position and equipment for the establishment of that position.

Councilman Freeman moved to approve Resolution R-07-10 authorizing the City of Glenn Heights to submit an application to the Criminal Justice Division of the Officer of Governor for a crisis services position and equipment for the establishment of that position. Councilwoman Dixon made the second. The motion carried with the following vote:

VOTE: 7 Ayes – Burton, Dixon, Freeman, Choate, Chancellor, Harvey, and Pereira

8. Consider and approve Resolution R-08-10 in support of the Safe Highways and Infrastructure Preservation Act (SHIPA, H.R. 1618).

Councilman Pereira moved to approve Resolution R-08-10 in support of the Safe Highways and Infrastructure Preservation Act (SHIPA, H.R. 1618). Councilman Burton made the second. The motion carried with the following vote:

VOTE: 7 Ayes – Burton, Dixon, Freeman, Choate, Chancellor, Harvey, and Pereira

9. Consider and approve purchase of a new ambulance.

At the request of staff Councilman Freeman moved to table any discussion and/or action on the purchase of a new ambulance. Councilwoman Chancellor made the second. The motion carried with the following vote:

VOTE: 7 Ayes – Burton, Dixon, Freeman, Choate, Chancellor, Harvey, and Pereira

10. 1st Quarter Financial Update (October, November, and December 2009).

Director of Finance, Patrick Harvey briefed the Council on the 1st Quarter Financial Update (October, November, and December 2009).

Councilwoman Dixon and Councilman Freeman left the meeting at 8:55 p.m.

11. Workshop – Purchasing Policy.

Councilwoman Chancellor moved to open the workshop. Councilman Burton made the second. The motion carried with the following vote:

VOTE: 5 Ayes – Burton, Choate, Chancellor, Harvey, and Pereira

Mayor Choate opened the workshop at 9:00 p.m.

Councilman Pereira left the meeting at 9:00 p.m.

Chief of Police, Phillip Prasifka presented the proposed new purchasing policy and discussed the legal documents that control the purchasing regulations:

▶ **City Charter Section 7.14 Purchase Procedure.**

All sales of City property, purchases made, and contracts executed by the City shall be made in accordance with the requirements of the Constitution and laws of the State of Texas, including all laws related to the purchasing and contracting authority of municipalities, bids for public works contracts, high technology procurements, and professional services procurements.

▶ **Local Government Code, Section 252 – establishes laws for procurement including:**

- Dollar Limits
- Competitive bid guidelines
- Request for proposal requirements

▶ **Current Policy compared to proposed Policy**

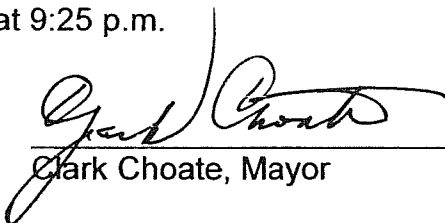
Councilwoman Chancellor moved to close the workshop. Mayor Pro Tem Harvey made the second. The motion carried with the following vote:

VOTE: 4 Ayes – Burton, Choate, Chancellor, and Harvey

Mayor Choate closed the workshop at 9:25 a.m.


12. ADJOURNMENT

Mayor Choate adjourned the meeting at 9:25 p.m.



Clark Choate, Mayor

Attest:



Othel Murphree, City Secretary

Passed and approved the 15th day of March, 2010.