

**MINUTES OF THE CITY COUNCIL MEETING  
OF THE CITY OF GLENN HEIGHTS, TEXAS**

**April 19, 2010**

**STATE OF TEXAS** \*

**COUNTIES OF DALLAS AND ELLIS** \*

**CITY OF GLENN HEIGHTS** \*

On this the 19<sup>th</sup> day of April, 2010 the City Council of the City of Glenn Heights met in a regular meeting at the Glenn Heights City Hall in Glenn Heights, Texas located at 1938 S. Hampton Road with the following members present:

**CITY COUNCIL:**

Clark Choate	*	Mayor
Doug Burton	*	Council Member
Dan Freeman	*	Council Member
Kathy Dixon	*	Council Member
Mary Ann Chancellor	*	Council Member
Chance Harvey	*	Mayor Pro Tem
Victor Pereira	*	Council Member

<b>STAFF:</b>	Jacqueline L. Lee	*	City Manager
	Othel Murphree	*	City Secretary
	Patrick Harvey	*	Director of Finance
	Phillip Prasifka	*	Chief of Police
	Chris Shook	*	Fire Chief
	Paul Tedesco	*	Director of Economic Development
	Joe Goodman	*	Director of Public Works
	Connie Hearne	*	Assistant to the City Manager
	Brandon Montgomery	*	City Planner
	Judy Bell	*	Executive General Manager of Development & Municipal Services

Mayor Choate called the meeting to order at 7:41 p.m.

**INVOCATION:** Reverend Spurlock gave the invocation.

**PUBLIC COMMENTS:** None

**PROCLAMATION:** **National Volunteer Week**

Recognition of volunteers in attendance:

Glenn Heights Seniors

Maxine Howard  
Joe Howard  
Annie Ruiz  
Denese Jaffrey  
Doris Bickerstaff

Keep Glenn Heights Beautiful

Thomas Calhoun  
Debra Creech

Glenn Heights Volunteer Fire Department

Fernando Fonseca  
Joe Box  
Jin Lee  
Frank Hawkins

Park and Recreation Board

Dante Veneziale  
Thomas Calhoun  
Jean Stewart

Planning and Zoning Commission

Tony Espinosa  
Matt Graska  
Tammy Garr  
Shane Stover

Census 2010 Complete County Committee

Sharon Price, DeSoto ISD  
Connie Johnson, DeSoto ISD

The City Manager, Jacqueline L. Lee, introduced Joe Goodman, the new Public Works Director.

**CONSENT AGENDA**

1. Consider and approve the Minutes of April 5, 2010 regular meeting.

Councilwoman Chancellor moved to approve the minutes of April 5, 2010 regular meeting. Councilman Freeman made the second. The motion carried with the following vote:

**VOTE:**        7        **Ayes** – Burton, Dixon, Freeman, Choate, Chancellor, Harvey, and Pereira

## AGENDA

2. Report by Councilman Doug Burton on Congresswoman Eddie Bernice Johnson's Forum, America Speaks – Engaging Citizens in Governance Linked Together for True National Discussion.

Councilman Burton attended Congresswoman Eddie Bernice Johnson's Forum, America Speaks, April 8, 2010. Items of discussion were Loop 9, Healthcare Bill, and Immigration and the Texas Border.

3. Loop 9 Overview – Edmund Haas, Freese and Nichols

Edmund Haas briefed the Council on Loop 9.

4. Consider and approve an agreement with Freese and Nichols to update the Comprehensive Plan and develop a Capital Improvement Plan.

Councilwoman Dixon moved to approve the agreement with Freese and Nichols to update the Comprehensive Plan and develop a Capital Improvement Plan. Councilman Freeman made the second. The motion carried with the following vote:

**VOTE:**        6        **Ayes** – Burton, Dixon, Freeman, Chancellor, Harvey, and Pereira  
                  1        **Nay** – Choate

5. Consider and approve the proposed Comprehensive Plan and Capital Improvement Plan Advisory Committee.

Councilwoman Chancellor moved to approve the formation of the proposed Comprehensive Plan and Capital Improvement Plan Advisory Committee, with staff providing recommendations for the committee at the next meeting that will represent all areas of the City. Councilman Burton made the second. The motion carried with the following vote:

**VOTE:**        7        **Ayes** – Burton, Dixon, Freeman, Choate, Chancellor, Harvey, and Pereira

6. Consider and approve the proposal by Freese and Nichols to update the Roadway Impact Fee Study.

Councilman Freeman moved to approve the proposal by Freese and Nichols to update the Roadway Impact Fee Study in the amount of \$36,500 to be paid from the current roadway impact fees. Councilman Burton made the second. The motion carried with the following vote:

**VOTE:**        7        **Ayes** – Burton, Dixon, Freeman, Choate, Chancellor, Harvey, and Pereira

Councilwoman Chancellor left the meeting at 9:03 p.m.

7. Consider and approve Resolution R-12-10 awarding a bank depository service contract to Prosperity Bank.

Mayor Pro Tem Harvey moved to approve Resolution R-12-10 awarding a bank depository service contract to Prosperity Bank. Councilwoman Dixon made the second. The motion carried with the following vote:

**VOTE: 6 Ayes – Burton, Dixon, Freeman, Choate, Harvey, and Pereira**

8. Six month FY2009.2010 Budget Update.

Patrick Harvey, Director of Finance briefed the Council on the second quarter FY2010 financial projections and provided a written analysis.

9. Investment Policy Workshop.

Councilman Burton moved to open the workshop. Mayor Pro Tem Harvey made the second. The motion carried with the following vote:

**VOTE: 6 Ayes – Burton, Dixon, Freeman, Choate, Harvey, and Pereira**

Mayor Choate opened the workshop at 9:25 p.m.

Issues of Discussion:

According to the Public Funds Investment Act, the governing body of the City shall adopt a written investment policy regarding the investment of the City's funds. The investment policy must:

1. Be written.
2. Primarily emphasize safety of principal and liquidity
3. Address investment diversification, yield, and maturity
4. Include:
  - A list of authorized investments in which the City's funds may be invested
  - The maximum allowable stated maturity of any individual investment owned by the City
  - A requirement for settlement of all transactions (except investment pool funds) on a delivery versus payment basis

The investment policy will be presented for Council approval during the month of May 2010.

Councilwoman Dixon moved to close the workshop. Councilman Burton made the second. The motion carried with the following vote:

**VOTE: 6 Ayes – Burton, Dixon, Freeman, Choate, Harvey, and Pereira**

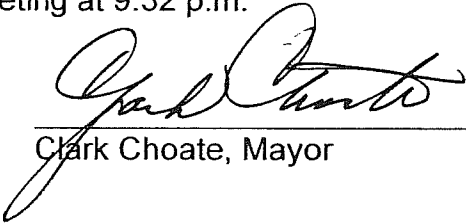
Mayor Choate closed the workshop at 9:32 p.m.

**10. ADJOURNMENT**

Councilman Burton moved to adjourn. Councilman Freeman made the second. The motion carried with the following vote:

**VOTE: 6 Ayes** – Burton, Dixon, Freeman, Choate, Harvey, and Pereira

Councilman Pereira adjourned the meeting at 9:32 p.m.

  
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Clark Choate, Mayor

Attest:

  
\_\_\_\_\_  
Othel Murphree, City Secretary

**Passed and approved the 3<sup>rd</sup> day of May, 2010.**