

**MINUTES OF THE CITY COUNCIL MEETING
OF THE CITY OF GLENN HEIGHTS, TEXAS**

June 7, 2010

STATE OF TEXAS *
COUNTIES OF DALLAS AND ELLIS *
CITY OF GLENN HEIGHTS *

On this the 7th day of June, 2010 the City Council of the City of Glenn Heights met in a regular meeting at the Glenn Heights City Hall in Glenn Heights, Texas located at 1938 S. Hampton Road with the following members present:

CITY COUNCIL:

Victor Pereira	*	Mayor
Doug Burton	*	Council Member
Leon Tate	*	Council Member
Kathy Dixon	*	Council Member
Chance Harvey	*	Mayor Pro Tem
Dan Freeman	*	Council Member

STAFF:	Jacqueline L. Lee	*	City Manager
	Othel Murphree	*	City Secretary
	Patrick Harvey	*	Director of Finance
	Phillip Prasifka	*	Chief of Police
	Chris Shook	*	Fire Chief
	Kristen Smith-Davis	*	Director of Human Resources
	Paul Tedesco	*	Director of Economic Development
	Joe Goodman	*	Director of Public Works
	Brandon Montgomery	*	City Planner
	Connie Hearne	*	Assistant to the City Manager
	Judy Bell	*	Executive General Manager of Development & Municipal Services

CONSULTANTS:

	Barbara Boulware-Wells	*	Office of the City Attorney
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ABSENT:	Mary Ann Chancellor	*	Council Member
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Mayor Pereira called the meeting to order at 7:36 p.m.

INVOCATION: Bruce Anderson gave the invocation.

PUBLIC COMMENTS:

Sheyi Ipaye, 1929 S. Hampton Road – Voiced concerns about the billing statements being mailed late and the condition of the south end of Hampton road.

CONSENT AGENDA

1. Consider and approve the Minutes of May 3, 2010 regular meeting.

Councilwoman Dixon moved to approve the minutes of May 17, 2010 regular City Council meeting. Councilman Freeman made the second. The motion carried with the following vote:

VOTE: 6 Ayes – Burton, Tate, Dixon, Pereira, Harvey, and Freeman

AGENDA

2. Consider and approve Resolution R-17-10 affirming the appointment of a shared Board Member with the Cities of Cockrell Hill, Dallas and Plano to serve on the Dallas Area Rapid Transit (DART) Board for a two year term.

Councilman Freeman moved to approve Resolution No. R-17-10 10 affirming the appointment LaFayette “Faye” Moses-Wilkins as a shared Board Member with the Cities of Cockrell Hill, Dallas and Plano to serve on the Dallas Area Rapid Transit (DART) Board for a two year term. Councilman Burton made the second. The motion carried with the following vote:

VOTE: 6 Ayes – Burton, Tate, Dixon, Pereira, Harvey, and Freeman

3. Consider and approve Ordinance O-06-10 amending the Code of Ordinance, Chapter 9, Personnel, Article 9.09 Personnel Policies Manual, previously adopted and date January 1, 2000 and adopting a New Personnel Policies Manual dated June, 2010.

Councilman Freeman moved to approve Ordinance O-06-10 amending the Code of Ordinance, Chapter 9, Personnel, Article 9.09 Personnel Policies Manual, previously adopted and date January 1, 2000 and adopting a New Personnel Policies Manual dated June, 2010 excluding the Certification Pay and the Education Pay. Councilwoman Dixon made the second. The motion carried with the following vote:

VOTE: 6 Ayes – Burton, Tate, Dixon, Pereira, Harvey, and Freeman

4. Water and Wastewater Impact Fees Update and discussion of Impact Fee Advisory Committee’s recommendation.

Water and Wastewater Impact Fees Update was given by staff and Chris Ekrut, consultant from J. Stowe and Company.

The City Council reviewed the recommendation of the Impact Fee Advisory Committee with staff and the consultant. The recommendation is as follows:

Advisory Committee Recommendation

The Impact Fee Advisory Committee respectfully recommends that the Glenn Heights City Council vote to make no change to the land use assumptions, Water and Wastewater Impact Fee Capital Improvements Plan and the Water and Wastewater Impact Fees at this time. The Advisory Committee further recommends the City Council engage a qualified engineering firm to prepare and implement a hydraulic model of the City's water distribution system for the development of the Water and Wastewater Impact Fee Capital Improvements Plan. Finally, the Advisory Committee recommends that the City follow the prescribed process for determining that no update is required at this time but to consider updating the Impact Fees at such time as the hydraulic model, updated Land Use Assumptions and Water and Wastewater Impact Fee Capital Improvement Plan is completed.

5. Consider and approve Ordinance O-08-10 determining that no changes to the Land Use Assumptions, Water and Wastewater Capital Improvements Plan or Water and Wastewater Impact Fees are needed for the 2010 Update Fee Program and approve the publication of notice determining that no update to the City's Land Use Assumptions, Water and Wastewater Capital Improvements Plan or Water and Wastewater Impact Fees is necessary.

Councilman Freeman moved to approve Ordinance O-08-10 determining that no changes to the Land Use Assumptions, Water and Wastewater Capital Improvements Plan or Water and Wastewater Impact Fees are needed for the 2010 Update Fee Program and approve the publication of notice determining that no update to the City's Land Use Assumptions, Water and Wastewater Capital Improvements Plan or Water and Wastewater Impact Fees is necessary. Councilman Burton made the second. The motion carried with the following vote:

VOTE: 6 Ayes – Burton, Tate, Dixon, Pereira, Harvey, and Freeman

6. Workshop - Proposed Ordinance Changes
 - Cleanliness of Premises Ordinance
 - House Numbering Ordinance
 - Substandard Building Code Ordinance
 - Parking Ordinance

Councilman Burton moved to open the workshop. Councilman Freeman made the second. The motion carried with the following vote:

VOTE: 6 Ayes – Burton, Tate, Dixon, Pereira, Harvey, and Freeman

Mayor Pereira opened the workshop at 8:26 p.m.

Phillip Prasifka, Chief of Police, briefed the City Council on the need to update the following City Ordinances.

1. Cleanliness of Premises Ordinance (Recommended Action – Amend Existing Ordinance)
 - a. The change is the addition of a new Subsection b (3).
 - b. The change allows, unless otherwise required by law, that notice can be sent by regular mail along with a posting on the property in question.
 - c. The allowance streamlines the notification process for most Code violations.
2. House Numbering Ordinance (Recommended Action – Repeal Article 3.15 of the Code of Ordinances, namely the House Numbering Ordinance)
 - a. The current House Numbering Ordinance is at least fourteen years old.
 - b. Its requirements conflict with, or are less stringent than, the International Fire Code requirements.
 - c. The International Fire Code requirements for house numbering are already contained in the current Code because the City Council adopted the International Fire Code by Ordinance No. 847-07 on July 16, 2007.
 - d. Repealing of the House Numbering Ordinance eliminates redundant provisions in the Code.
3. Substandard Building Code Ordinance (Recommended Action – Adopt new Ordinance that repeals all Ordinances in conflict and establishes procedures and regulations for abating substandard structures, buildings, for declaring a public nuisance, and establishing a Buildings and Standards Commission)
 - a. Establishes Buildings and Standards Commission.
 - b. Establishes procedures and rules for the Commission and staff members.
 - c. Provides for powers and duties of Buildings and Standards Commission.
 - d. Provides enforcement powers for City Staff Members.
 - e. Ordinance becomes central point for handling these type matters.
4. Parking Ordinance (Recommended Action – Amend Ordinance to incorporate changes resulting from recent Zoning Ordinance adoption)
 - a. Amendments eliminate language in the Parking Ordinance that was changed by the passage of the Zoning Ordinance.
 - b. Amendments incorporate language from Zoning Ordinance into Parking Ordinance.

7. 2010/2011 Budget Workshop.
 - Public Works Update
 - Inmate Program
 - Town Centre Facility

Joe Goodman, Director of Public Works, briefed the City Council on Public Works Operations including basic services, staffing levels, job functions, current fleet, and future equipment needs.

- Water Operations

- Wastewater Operations
- Street Operations
- Storm Water Management
- Parks and Recreation.

8. ADJOURNMENT

Councilman Freeman moved to close the workshop and adjourn. Councilman Burton made the second. The motion carried with the following vote:

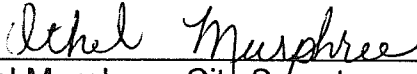
VOTE: 6 Ayes – Burton, Tate, Dixon, Pereira, Harvey, and Freeman

Mayor Pereira adjourned the meeting at 10:11 p.m.



Victor Pereira, Mayor

Attest:



Othel Murphree, City Secretary

Passed and approved the 21st day of June, 2010.