

**MINUTES OF THE JOINT CITY COUNCIL, PLANNING AND ZONING COMMISSION,
AND THE COMPREHENSIVE PLAN ADVISORY COMMITTEE
OF THE CITY OF GLENN HEIGHTS, TEXAS**

October 21, 2010

**STATE OF TEXAS *
COUNTIES OF DALLAS AND ELLIS *
CITY OF GLENN HEIGHTS ***

On this the 21th day of October, 2010 the City Council, Planning and Zoning Commission, and the Comprehensive Plan Advisory Committee of the City of Glenn Heights met in a joint workshop at the Curtistine S. McCowan Middle School in Glenn Heights, Texas located at 1500 Majestic Meadows Drive with the following members present:

CITY COUNCIL:

| | | |
|---------------------|---|----------------|
| Victor Pereira | * | Mayor |
| Doug Burton | * | Council Member |
| Leon Tate | * | Council Member |
| Mary Ann Chancellor | * | Council Member |
| Dan Freeman | * | Council Member |

PLANNING AND ZONING COMMISSION:

| | | |
|----------------|---|---------------|
| Jesus Humphrey | * | Vice Chairman |
| Katie Johnson | * | Board Member |
| Lori Berman | * | Board Member |
| Dorothy Loney | * | Board Member |
| Tammy Garr | * | Board Member |

COMPREHENSIVE PLAN ADVISORY COMMITTEE:

| | | |
|------------------|---|--------|
| Austin Kelley | * | Member |
| J. C. Crowder | * | Member |
| Greg Pervis | * | Member |
| Rich Trevino | * | Member |
| Daphne Shabaratt | * | Member |
| Raul Acosta | * | Member |

STAFF:

| | | |
|-------------------|---|--------------|
| Jacqueline L. Lee | * | City Manager |
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|--------------------|---|-----------------------------|
| Chris Shook | * | Fire Chief |
| Joe Goodman | * | Director of Public Works |
| Judy Bell | * | Assistant City Manager |
| Brandon Montgomery | * | City Planner |
| Troy Twitchell | * | Park Maintenance Technician |
| Kristy Smith | * | Permit Tech |

CONSULTANTS:

| | | |
|------------------|---|--------------------|
| Stan Hamrick | * | Freese and Nichols |
| Brandon Gonzales | * | Freese and Nichols |
| Dan Sefko | * | Freese and Nichols |

Mayor Pereira called the meeting to order at 7:10 p.m.

INVOCATION: Mayor Pereira gave the invocation.

1. Comprehensive Plan "Vision Into Action".

Introduction and Comprehensive Plan Process

Brandon Montgomery the City Planner briefly what a Comprehensive Plan is and how the Plan is used. He went over the history of the current Plan and explained that the City had contracted with Freese and Nichols to update the current Plan and went over the process.

Comprehensive Plan Update

Stan Hamrick with Freese and Nichols explained the purpose of a Comprehensive Plan.

- Guide for the future development of the City – Community based vision, goals and objectives, facilitates sound decision making, identifies issues and community values
- Recommendation and foundation of document – Policies regarding physical development, intended to link "means" to "ends", basis for the Capital Improvement Plan (CIP)
- We must Understand – Regional Relationship, "External" Impacts – Loop 9, Neighbors

How it all relates:

- Zoning, Subdivision Development Plan
- Master Thoroughfare Plan
- Master Park Plan
- Capital Improvement Plan

Process:

- Input from the Comprehensive Plan Advisory Committee – Review and update goals and objectives – Develop a Vision – Review Draft Plan
- Input from the citizens – 2 Town Hall Meetings – General discussion and information gathering; Presentation of the draft Plan
- Implementation – Develop implementation tools – Plan approval by the City Council

What Does the Update Include?

- The discovery of current planning activities
- The development of an updated community division
- Recommendations to realize community vision

Dan Sefko with Freese and Nichols reviewed the Capital Improvement Plan process:


- Identify Projects
- Qualify Projects
- Discuss and rank projects
- Cost updates for the selected projects

After development and approval, the Capital Improvement Plan (CIP) will be a multiyear program that forecasts spending for all anticipated capital projects. The Plan can address both repair and replacement of existing infrastructure as well as the development or acquisition of new facilities, property, improvements and major equipment to accommodate for future growth. As the Comprehensive Plan Update is wrapped up, we now transition into evaluating current capital improvements projects, ranking them based on the criteria set in the Comprehensive Plan Update, and then implementing the approved CIP.

Committee Member Katie Johnson made closing remarks and Officially Handed Off the proposed updated Comprehensive Plan from the Advisory Committee.

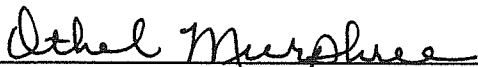
2. Adjournment

Mayor Pereira adjourned the meeting at 9:30 p.m.



Victor Pereira, Mayor

Attest:



Othel Murphree, City Secretary

Passed and Approved 15th day of November, 2010.