

**MINUTES OF THE CITY COUNCIL MEETING  
OF THE CITY OF GLENN HEIGHTS, TEXAS**

**November 10, 2009**

**STATE OF TEXAS \*  
COUNTIES OF DALLAS AND ELLIS \*  
CITY OF GLENN HEIGHTS \***

On this the 10<sup>th</sup> day of November, 2009 the City Council of the City of Glenn Heights met in a workshop at Moates Elementary, Glenn Heights, Texas located at 1500 Heritage Blvd. with the following members present:

**CITY COUNCIL:**

Clark Choate	*	Mayor
Doug Burton	*	Council Member
Kathy Dixon	*	Council Member
Mary Ann Chancellor	*	Council Member
Chance Harvey	*	Mayor Pro Tem
Victor Pereira	*	Council Member

<b>STAFF:</b>	Jacqueline L. Lee	*	City Manager
	Othel Murphree	*	City Secretary
	Patrick Harvey	*	Director of Finance
	Chris Shook	*	Fire Chief
	Kristen Smith-Davis	*	Director of Human Resources
	Connie Hearne	*	Administrative Assistant to the City Manager
	Larry Pennington	*	Water Superintendent
	Bill Terry	*	Code Enforcement
	David Jackson	*	Police Sergeant

<b>ABSENT:</b>	Dan Freeman	*	Council Member
----------------	-------------	---	----------------

The City Manager, Jacqueline Lee, opened the workshop at 7:25 p.m.

Mrs. Lee, thanked the Beaver Creek Home Owners Association that were hosting the meeting and introduced the Mayor and Council and the City Staff .

**WORKSHOP**

1. Workshop – Beaver Creek HOA

- Strategic Plan 2009-2014

The City Manager presented the Strategic Plan 2009-2014.

The purpose of the Strategic Plan is to set a foundation for the future which will improve customer service delivery and accountability for all city programs and services; review internal organizational strengths, weaknesses, challenges and opportunities and develop a desired future state, critical areas needing to be addressed; and improve the strategic initiative process by reflecting on the success and failures of previous strategic initiatives.

- 2009-2010 Budget

The Director of Finance, Patrick Harvey presented the 2009/2010 Budget.

The 2009/2010 budget funded the following programs which are initiatives of the Strategic Plan.

- ▶ Update the Comprehensive Plan
- ▶ Records Management Assessment
- ▶ Citizen Service Request Tracking System
- ▶ Code Enforcement Tracking System
- ▶ External Review of Meter Reading Service
- ▶ Economic Development Director and City Planner
- ▶ Establishment of a Storm Drainage Fund to implement all government mandated municipal storm sewer drainage requirement

- Economic Development Initiatives

The City Planner, Brandon Montgomery presented the recommended Plan & Strategy for Economic Development.

- ▶ Marketing, Public Relations, Revised Website and Community Outreach
- ▶ Establishing Glenn Heights Presence – Federal, State and Regional Stakeholders
- ▶ Retention, Expansion, Recruitment Activities and Strategies
- ▶ Local Development Finance Strategies
- ▶ Image – Blight Abatement and Code Enforcement Initiatives
- ▶ Infrastructure – Community Development

After a question and answer period Ms Lee introduced Carl Whitehead, Chairman of Keep Glenn Heights Beautiful.

Mr. Whitehead explained the purpose of the committee and expressed the need of volunteers to serve.

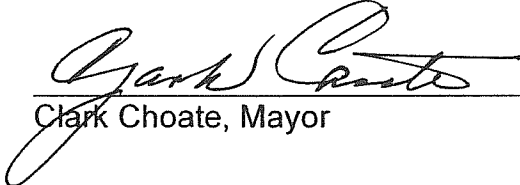
Mrs. Lee introduced her Administrative Assistant, Connie Hearne to address upcoming community events.

- ▶ Rainwater Harvesting Workshop, November 12, 2009 - hosted by Keep Glenn Heights Beautiful
- ▶ Fall Cleanup – November 14, 2009
- ▶ Texas Recycle Day

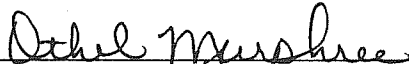
## 2. ADJOURNMENT

Mayor Choate closed the workshop with a few remarks on the future of the City and the City General Election May 2010.

Mayor Choate adjourned the meeting at 9:00 p.m.

  
\_\_\_\_\_  
Clark Choate, Mayor

Attest:

  
\_\_\_\_\_  
Othel Murphree, City Secretary

Passed and Approved 16<sup>th</sup> day of November, 2009.