

# City of Glenn Heights

## Memo

**Date:** July 5, 2010  
**To:** Mayor and City Council  
**From:** Patrick Harvey, Director of Finance  
**Subject:** May 2010 Financial Reports

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This memo accompanies the May 2010 Revenue and Expense Reports for the City of Glenn Heights, and highlights selected financial activities for the first eight months of FY 2010. The first seven months of the fiscal year represents 66.67% of the total fiscal year, and this memo provides an explanation of variances from that standard.

### General Fund

**Revenues: General fund total revenue for the first eight months of the fiscal year is above budget expectations (actual 89.40% vs. expected 66.67%).** **Property tax** revenue collections have exceeded budget expectations, primarily due to assessments levied against delinquent tax remittances. In **Franchise Fees** revenue, we received a telephone franchise remittance from AT&T in the amount of \$7,427.70, in addition to the monthly garbage franchise fee of \$3,366.60. We received \$31,928.56 in **Sales tax** revenue in the month of May. The amount received was \$6,062.91 above the May 2009 sales tax receipt. Comparing FY 2010 sales tax receipts with FY 2009 sales tax receipts, the City is above last year by \$9,240.21. The actual sales tax receipts for the fiscal year to date are below budget expectations by \$18,152.18. We have also not received any mixed beverage sales tax during FY 2010. Mixed beverage sales tax was programmed into the FY 2010 budget in the amount of \$14,000.00. **Permits and Fees** revenue is above expectations due to developer residential building activity in the Gateway Estates and Kingston Meadows subdivisions. In **Charges for Services, Ambulance service fees** reflect calls for service and improved collections. **Municipal Court fines** have improved due to the warrant round up and improved collections. The continued national economic downturn has prompted the Federal Reserve to maintain lower interest rates, reflected in **Interest** revenue.

**Expenditures: Total General Fund expenditures are below budget expectations (63.05% actual vs. 66.67% expected).**

**Planning** expenditures include payments to Bureau Veritas for third party inspection services. Their fee is included in the development permit fees charged to customers, reflected in **Permits & Fees** revenues.

In building the budget for the **Parks** department, a privatized park mowing initiative was funded in the amount of \$35,100. Additionally, an initiative to provide third party fertilizer and herbicide treatments to the parks was funded in the amount of \$20,623. In the month of May, Hunt Brothers

was paid \$11,370.00 for mowing and \$6,450.00 for fertilizer and herbicide treatments to park facilities.

**Non Departmental** expenditures include a payment to acquire a new ambulance for the Fire department. This expenditure will be reimbursed by a grant from the State Department of Health Services prior to the end of the fiscal year.

**Water and Sewer Fund (Fund 500)**

**Revenues: Total Water and Sewer Fund revenues were below budget expectations (55.60% vs. 66.67%).** **Water** sales should accelerate during the summer depending upon the weather conditions. **Late Charges** are generated from enforcing customer prompt payment. **Reconnection Fees** are lower than anticipated due to a temporary suspension of enforcement activities against delinquent customers during the months of November, December and January. **Miscellaneous Fees** reflect the NSF fees charged on customer remittances.

**Expenditures: The year to date expenditure trend is within expectations (57.00% actual vs. 66.67% expected).**

**Meter Services** expenditures include a payment of \$3,620 to C&M Concrete Contracting (Privatized Meter Replacement Program phase I of II) to replace 60 meters, 6 angle stops and install 27 new meter boxes. Another expenditure of \$6,667.20 was incurred to acquire 144 meters from Britton Meter Supply for Phase II of the Privatized Meter Replacement Program in late May 2010.

**Wastewater Operations** expenditures included a payment of \$101,308 to Trinity River Authority for wastewater treatment services.

**Please note that future monthly reports will focus on highlights for that month.**





**OTHER FUNDS: FINANCIAL SUMMARY**

**FY 2009 - 2010**

**Through May 2010**

**66.67% of Budget Year**

<b>FUND #</b>	<b>FUND NAME</b>	<b>ANNUAL REVENUE BUDGET</b>	<b>CURRENT MONTH REVENUES</b>	<b>ACTUAL YEAR-TO-DATE REVENUES</b>
<b>OPERATING FUNDS</b>				
550	Drainage	\$147,192	\$12,145	\$216,047
<b>SPECIAL REVENUE FUNDS</b>				
200	Mun. Ct. Technology	\$9,007	\$726	\$6,599
201	Mun. Ct. Security Fund	\$6,511	\$545	\$4,966
205	911 Wireless Fund	\$40,055	\$4,243	\$33,144
208	Anniversary Celebration	\$0		\$637
209	FY 2009 Carryover	\$0	\$2	\$24
211	JAG Fund	\$0		\$15,890
212	CJD Equipment Grant	\$0		\$65,100
215	Impact Fees	\$200,455	\$3,206	\$119,354
216	Keep GH Beautiful			\$51
230	Park Land Dedication	\$41,080	\$583	\$20,866
<b>DEBT SERVICE FUND</b>				
300	General Debt Service	\$836,144	\$6,611	\$728,255
<b>CAPITAL PROJECTS</b>				
400	2006 Bonds	\$333,654	\$536	\$4,462
401	2008 Bonds	\$15,000	\$148	\$1,209

<b>ANNUAL EXPENDITURE BUDGET</b>	<b>CURRENT MONTH EXPENDITURES</b>	<b>ACTUAL YEAR-TO-DATE EXPENDITURES</b>
<b>OPERATING FUNDS</b>		
\$125,375	\$1,736	\$157,503
<b>SPECIAL REVENUE FUNDS</b>		
\$5,000		\$2,919
\$0		\$0
\$35,000		\$0
\$0	\$81	\$1,429
\$0		\$12,307
\$0		\$15,889
\$0	\$2,495	\$65,100
\$225,708	\$18,809	\$145,356
		\$0
\$32,400		\$38,523
<b>DEBT SERVICE FUND</b>		
\$862,279	\$2,915	\$634,191
<b>CAPITAL PROJECTS</b>		
\$2,147,769		\$0
\$961,150	\$300	\$89,788